



Annual Organizational Board Meeting  
12/14/2021 06:30 PM  
Newhall School District  
25375 Orchard Village Rd.  
Valencia, CA 91355

## Meeting Minutes

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### A. CALL TO ORDER

Board President Walters called the annual Organizational meeting of the Governing Board to order at 6:38 P.M.

### B. ROLL CALL

- i. **Donna Rose, Ernesto Smith, Suzan Solomon, Isaiah Talley, Brian Walters**  
All Board Members were present.  
All Cabinet Members were present.

### C. PLEDGE OF ALLEGIANCE

Executive Assistant Rosana Valadez led the Pledge of Allegiance.

### D. APPROVAL OF AGENDA

Agenda approved.  
M/S/C - (Solomon/Rose)  
Vote: 5-0

### E. ANNOUNCEMENTS

2021 District Reflection  
Superintendent Pelzel highlighted the Governing Board and District's accomplishments in 2021. Mr. Pelzel also presented Mr. Walters with a recognition certificate on behalf of the City of Santa Clarita for his service as Governing Board President in the 2020-2021 year.

Board members commended Mr. Walters for his leadership and influence in the community during a difficult year. The Governing Board presented Mr. Walters with a gift.

Mr. Walters expressed his gratitude to lead and hold honest conversations throughout the year.

Vice-Chair Anthony Angelini presented Mr. Walters with certificates of recognition on behalf of Assemblywoman Suzette Valladares and Senator Scott Wilk for his service as Governing Board President in the 2020-2021 year.

### F. PUBLIC COMMENTS

There were no public comments.

### G. ANNUAL BOARD ORGANIZATIONAL MATTERS

- i. **Election of Officers for the period of December 14, 2021 through December 13, 2022**
  - a. Elected Donna Rose as President for the period of December 14, 2021 through December 13, 2022  
M/S/C - (Solomon/Smith)  
Vote: 5-0

- b. Elected Ernesto Smith as Clerk for the period of December 14, 2021 through December 13, 2022  
M/S/C – (Solomon/Talley)  
Vote: 5-0
- c. Elected Isaiah Talley as Clerk Pro Tem for the period of December 14, 2021 through December 13, 2022  
M/S/C – (Walters/Solomon)  
Vote: 5-0
- ii. **Election of representatives to organizations for the period of December 14, 2021 through December 13, 2022**
  - a. Elected Donna Rose as CSBA representative for the period of December 14, 2021 through December 13, 2022
  - b. Elected Ernesto Smith as SELPA Board Liaison for the period of December 14, 2021 through December 13, 2022
  - c. Elected Brian Walters as CSBA Legislative Network representative for the period of December 14, 2021 through December 13, 2022
  - d. Elected Suzan T. Solomon as Los Angeles County Committee of School District Organization representative for the period of December 14, 2021 through December 13, 2022
  - e. Elected Isaiah Talley as the Raising the Curtain Foundation representative for the period of December 14, 2021 through December 13, 2022  
  
M/S/C – (Walters/Solomon)  
Vote: 5-0

#### H. ANNUAL AUTHORIZATIONS

- i. **Consideration of Approving Removal of Item/s from Annual Authorizations (if applicable)**
- ii. **Adopt Resolution #21/22-12 establishing Board Members' signatures and authorizing the Superintendent and Assistant Superintendent, Business Services, as signatories for warrants, orders for salary payment, notices of employment and related documents for the period of December 14, 2021 through December 13, 2022**
- iii. **Designate the Superintendent as Secretary to the Governing Board for the period December 14, 2021 through December 13, 2022**
- iv. **Adopt all District policies and handbooks in effect during the 2021/2022 school year as official policies for the period of December 14, 2021 through December 13, 2022**
- v. **Authorize Superintendent or Assistant Superintendent of Business Services to accept written quotations for the sale of surplus property for the period of December 14, 2021 through December 13, 2022**

- vi. **Authorize the Director of Fiscal Services to approve District B warrants on the Los Angeles County Office of Education System for the period of December 14, 2021 through December 13, 2022**
- vii. **Authorize that the Superintendent and Assistant Superintendent of Business Services be empowered to negotiate, select, and/or arrange for appraisal services, engineering surveys, soil tests, materials tests, and other such services that are necessary other than those directly arranged for through the District architects and they further be authorized to sign on behalf of the Board any agreements covering such services when any single service does not exceed \$10,000.00 with all such expenditures to be ratified through purchase order and/or warrant authorization or ratification**
- viii. **Consideration of Re-adopting Board Policy and Administrative Regulation 1312.1: Complaints Concerning School Personnel**

**I. CONSIDERATION OF APPROVING ALL ANNUAL AUTHORIZATIONS**

Approved Annual Authorizations

M/S/C - (Walters/Talley)

Vote: 5-0

Rose - Aye

Smith - Aye

Solomo - Aye

Talley - Aye

Walters - Aye

**J. OTHER ORGANIZATIONAL MATTERS**

- i. **Establish 2nd and 4th Tuesday of each month (unless otherwise noted) as meeting dates and held at 6:00 P.M. for Closed Session and 7:00 P.M. for Regular Public Session for the period of December 14, 2021 through December 13, 2022**

M/S/C - (Talley/Solomon)

Vote: 5-0

**K. CONSIDERATION OF APPROVING ALLOWABLE ANNUAL COMPENSATION INCREASE FOR SERVICE ON THE GOVERNING BOARD**

Approved a 5% increase to Board Member current monthly stipend from \$338 to \$354 effective January 1, 2022

M/S/C - (Solomon/Talley)

Vote: 5-0

**L. ADJOURNMENT**

Board President Rose adjourned the Organizational meeting at 7:01 P.M.



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Board Clerk



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Secretary